

Job Description: Museum Educator

The Museum Educator will report to the Education Director and support the education team in executing school programs that align with the museum's mission and institutional goals. This position has extensive in-person interactions with students (K-12) in a wide range of formats. Paid training provided for all program content.

Essential Responsibilities

The core responsibilities of the Museum Educator are to participate in school programs as scheduled, including onsite field trips, and setting up, cleaning up, and maintaining components of the programs. These responsibilities include:

- Program setup and maintenance, including inventorying and organizing supplies;
- Assist school program staff with students from preschool to high school age;
- Teach students during one- to three-hour onsite programs;
- Travel to local area schools to help present offsite outreach enrichment programs;
- Engage students during onsite and offsite programming in a creative, positive, engaging way;
- Present to large and small groups during school programs;
- Collaborate with supervisors and colleagues in a clear and timely manner;
- Adhere to Museum policies and procedures;
- Participate in initial and ongoing training.

Qualifications

- High school or GED; associate degree a plus;
- Excellent interpersonal, communication, and storytelling skills;
- Willingness to learn and lead hands-on activities with students;
- Strong attention to detail;
- Ability to work as a team and independently;
- Verbal and written fluency in English; fluency in Spanish, other languages a plus;
- Previous experience working in an education or school setting preferred;
- Interest in history and museums; prior historical knowledge/museum experience a plus;
- Ability to ascend/descend stairs and move objects up to 20 lbs.;
- Commitment to KTM&HC's mission and educational goals;
- Must pass background check.

Commitment

- Temporary (March through June 13, 2024) with potential to become permanent;
- Part-time hourly position (Tuesday through Thursday, approximately 9:30am to 1:30pm);
- Starting hourly rate is Connecticut minimum wage;
- Start date ASAP.

Keeler Tavern Museum & History Center is an equal opportunity employer.

To apply, email a letter of interest and résumé to Director of Education Melissa Houston at education@keelertavernmuseum.org.